



# THE CITY OF GOLDSBORO, NORTH CAROLINA IS SEEKING A **PUBLIC WORKS DIRECTOR**



## THE COMMUNITY

The City of Goldsboro employs over 525 full-time and part-time personnel and provides numerous services to its over 35,489 citizens. The City of Goldsboro takes great pride in providing quality and efficient services to the public.

Goldsboro is the home of Seymour Johnson Air Force Base and famous for the best barbeque in Eastern North Carolina. We are a destination with rich cultural and heritage roots, which captivates visitors and residents alike. Goldsboro's historic downtown, as well as the abundant appeal of the area. Our landmarks are reminders of the hard work and success of the past. Many consider our city a living museum where history is preserved amidst a variety of things to do and see, and our rural charm makes Goldsboro one of the most beautiful areas of the state to live in and visit. Enjoy an afternoon paddling the Neuse River, spend an action-packed day at an outdoor recreational facility or pause in awe as F-15 E Strike Eagle jets soar across the sky. An hour east of the state capital and an easy drive to the coast. Goldsboro is the county seat of Wayne County. Goldsboro has built its future by celebrating its past.

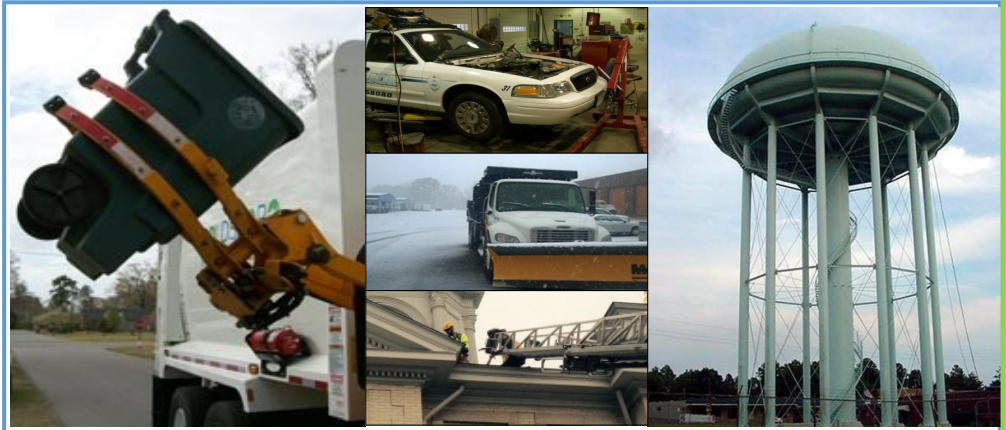
Downtown Goldsboro is proud to be one of the oldest Main Street communities in the state of North Carolina. As a nationally accredited Main Street™ Community program, the City's Downtown Development department and their private partner, the Downtown Goldsboro Development Corporation, are recognized as a leading program among the national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development. All Main Street™ America Accredited programs meet a set of National Accreditation Standards of Performance as outlined by the National Main Street™ Center.

# HISTORY

The City of Goldsboro's Public Works department is comprised of 7 divisions that provide services to the City as a whole. The Public Works department's responsibilities include services to all City departments and the citizens of Goldsboro. Public Works keeps our departments functional, our City clean and well maintained, and our City water system flowing.

The City of Goldsboro's Water Treatment Plant was originally built in 1914 on the bank of the Little River, which became the source of the City's water supply. Prior to 1914, the City used groundwater as its water source. In 1974, the City built a new water intake structure and a 35M gallon pre-sedimentation basin on the Neuse River, the City's current water source.

The City is very proud of its environmental achievements and continually strives to meet its high standards of excellence.



## PUBLIC WORKS DIVISION

The Public Works Department provides services to the citizens of the City of Goldsboro and maintenance and support to other City departments.

Building Maintenance: responsible for maintaining all City buildings.

Cemeteries: responsible for the operation and maintenance of two City owned perpetual care cemeteries, Elmwood and Willowdale.

Water Distribution & Sewer Collection: responsible for the upkeep/maintenance of the City's potable water distribution system and sanitary sewer collection system.

Garage: responsible for the maintenance and upkeep of all City-owned vehicles and equipment.

Solid Waste: responsible for the collection of household refuse, yard debris, recyclable items and commercial refuse.

Streets & Storm Sewer Maintenance: responsible for the maintenance and upkeep of City streets and storm drainage systems.

## PUBLIC UTILITIES DIVISION

The City of Goldsboro is proud to be a leader in North Carolina in protecting the environment. The Public Utilities Department has a current operating and capital budget of \$16,573,439, and 34 FTE's with three divisions: Water Treatment Plant; Water Reclamation Facility; and Compost Plant.

The Water Treatment Plant has a current treatment capacity of 12 million gallons per day and is staffed 24 hours a day, 365 days a year, by highly trained, State-certified operators. The Water Reclamation Facility currently treats wastewater using an advanced biological process to remove pollutants from the water. It has a treatment capacity of 14.2 million gallons per day. The City of Goldsboro is enrolled in the U.S. Composting Council's Seal of Testing Assurance Program. The compost product is also registered with the North Carolina Department of Agriculture as a fertilizer.

## CANDIDATE PROFILE

- Knowledge of the principles and practices of water and wastewater treatment, pumping stations, metering, and other utility systems appurtenances.
- Knowledge of the local, state, and federal laws and regulations relating to Public Works and Public Utilities functions.
- Knowledge of the city budget, purchasing, and personnel policies and practices.
- Knowledge of effective management practices.
- Thorough knowledge of the geography of the city.
- Considerable knowledge of the application of information technology to the work of the department.
- Knowledge of the principles and practices of civil engineering and the City's engineering standards.
- Ability to analyze information and make effective decisions.
- Ability to establish and maintain effective working relationships with City officials, industrial officials, regulatory officials, contractors, other employees, and the general public.
- Ability to prepare, present and interpret complex records and reports.
- Ability to prepare and deliver clear and concise written and oral presentations.

## POSITION PROFILE

This position requires a Bachelor's Degree, preferably in Civil Engineering or related field and ten years of related experience; or a Master's Degree and five years of related experience in municipal engineering or public works/utilities field, including supervisory and management experience; or an equivalent combination of education and experience. This position also requires possession of a valid driver's license with the ability to obtain a North Carolina license within the specified time per state law . Registration as a Professional Engineer, Master's Degree in Public Administration, or state certifications in water production and distribution, and/or wastewater treatment and collection systems preferred.

The successful candidate will perform Performs complex professional and administrative work overseeing the public works operations of street maintenance, solid waste collection, automotive maintenance, cemetery operations, water production and distribution, wastewater treatment and collection, building maintenance, storm sewer maintenance, compost plant and related facilities. The City seeks a professional manager and leader that possesses the skills necessary to accomplish the following: responsibility for the preparation of resolutions, ordinances, budgets, departmental reports and correspondence, maintenance of department personnel records, responding to citizen concerns, participating in the planning of major capital projects, and managing day-to-day operations. Work also involves participating in public works and utilities projects; overseeing the Stormwater/Sewer Program; supervising and participating in the preparation of design criteria, analysis, specifications, plans, investigations, cost estimates, establishing schedules for work, and assuring preparation of reports and related records.

## COMPENSATION AND BENEFITS

The starting salary is negotiable between a range of \$77,696 up to \$122,760, depending on a candidate's qualifications and experience. The City of Goldsboro is fully-insured, and provides medical, dental, and vision insurance through the State Health Plan (SHP), MetLife, and Community Eye Care respectively. The City provides a defined contribution retirement plan under the North Carolina Local Governmental Employee's Retirement System (NC LGERS) and offers other NC supplemental retirement plans. For full details and to view other benefits visit:

<http://www.goldsboronc.gov/wp-content/uploads/cogbenefits.pdf>



# APPLICATION AND SELECTION PROCESS

Qualified candidates should submit an application online by visiting our employment website at <https://www.governmentjobs.com/careers/goldsboronc>. When completing an application, you may include a resume, however, they are not accepted in lieu of a completed City of Goldsboro employment application. Incomplete applications will be rejected. This position is open until filled.

For help and/or support with the application process, please visit <https://www.governmentjobs.com/Home/ApplicationGuide>.

The timeframe for recruitment and selection varies with each position. To check on the status of an application, you may log in to your governmentjobs.com account and view under submitted applications. If you are selected for an interview you will be contacted by the hiring manager. If you are not selected for an interview, you will be notified via email by the Human Resources department.

The City of Goldsboro is an Equal Opportunity/Affirmative Action/Drug-Free Employer.

## THE CITY ORGANIZATION

As the legislative body of the City, the City Council adopts ordinances and resolutions and establishes policies, programs and procedures necessary for governing Goldsboro. The Council consists of the Mayor and six members, one for each of the six districts. The Mayor is the official and ceremonial head of the City Government.

This City is divided into 19 departments: City Manager, Code Enforcement, Community Relations, Downtown Development, Engineering, Finance, Goldsboro Municipal Golf Course, Human Resources, Information Technology, Inspections, Paramount Theatre, Parks & Recreation, Planning, Police Department, Public & Government Affairs, Public Utilities, Public Works and Travel and Tourism. The City's total combined annual funds budget is \$57,967,925 for FY 16-17. The City employs 439 full-time equivalents, and you may view the budget at <http://www.goldsboronc.gov/wp-content/uploads/filebase/Finance/Budgets/Budget-2016-2017.pdf>

For more information about the City of Goldsboro and the Public Utilities Department, please visit our City website at: <http://www.goldsboronc.gov>



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